

TRAINING STANDARD – TWO DAYS

Agenda Day 1 (ca. 09:00-17:00h)

09:00 - 09:30	Session 0: Introduction, Company, Training Agenda
09:30 – 11:00	Session 1: PcVmanager Basics <ul style="list-style-type: none"> ➤ Elementary terminology ➤ User interface and frame concept
11:00 - 12:30	Session 2: Workflow in PcVmanager <ul style="list-style-type: none"> ➤ The different workflows in PcVmanager ➤ Example of a workflow for an ICSR ➤ Assigning a case to a workflow ➤ Promote / demote workflows through the lifecycle ➤ Workflow states
12:30 – 13:30	<i>Lunch</i>
13:30 - 15:00	Session 2 (continued): Workflows in PcVmanager <ul style="list-style-type: none"> ➤ manually ➤ Automatic resolution of externally created hyperlinks ➤ “Create Hyperlinks from Text”
15:00 – 16:30	Session 3 <ul style="list-style-type: none"> ➤ PcVmanager Story 1: my first ICSR <ul style="list-style-type: none"> ➤ Creating a new case ➤ Entering case essentials, check for minimal criteria ➤ Assigning a case to a workflow ➤ Promote / demote workflows through the lifecycle ➤ Case Coding View: MedDRA Coding ➤ Duplicate Check ➤ Auto narrative ➤ Add attachments & comments ➤ PcVmanager Story 2: my daily work – Task View: <ul style="list-style-type: none"> ➤ Filters ➤ Colours, warning levels, notifications
16:30 – 17:00	Final questions & closing

Agenda Day 2 (ca. 09:00-17:00h)

09:00 - 09:30	Repetition and Wrap up of day 1, agenda day 2
09:30 – 10:30	<p>Session 4:</p> <ul style="list-style-type: none"> ➤ PcVmanager Story 3: transmit case via gateway <ul style="list-style-type: none"> ➤ Creating a package ➤ Transmitting the case via gateway ➤ Check success of transmission ➤ Follow ups and duplicates ➤ PcVmanager Story 4: creating reports <ul style="list-style-type: none"> ➤ Create and export reports ➤ Report templates (e.g. CIOMS, MEDWATCH)
10:30 - 12:30	<p>Session 5: “data mining”</p> <ul style="list-style-type: none"> ➤ PcVmanager Story 5: creating a line listing for a PSUR <ul style="list-style-type: none"> ➤ Perform complex search operations ➤ Re-use the search results for reports, Example: create a line listing for a PSUR ➤ PcVmanager Story 6: basics of signal detection <ul style="list-style-type: none"> ➤ Tabulated summaries ➤ Graphical Case overview ➤ Excel exports ➤ SAS
12:30 – 13:30	<i>Lunch</i>
13:30 - 15:00	Session 5 (continued)
15:00 – 16:30	<p>Session 6: Administration of PcVmanager</p> <ul style="list-style-type: none"> ➤ Frist-time start of the application ➤ Root user vs. tenant administrator ➤ Administer tenants, users, groups, roles ➤ Communication settings ➤ Using Audit Trail ➤ System Administration dialog ➤ Attribute component ➤ Defining duplicate searches ➤ Help & support information
16:30 – 17:00	Final questions & closing

Pricing

On site: € 3700 + travel costs (max. 8 participants)

Classroom training in Ottobrunn (Munich area), Germany:

€ 1000 per person. Classroom trainings will only be held if there are at least 4 confirmed participants for the training. EXTEDO reserves the right to cancel these trainings up to 1 week before the training day.

Booking: Please contact support@extedo.com or +49 89 189454 – 144 if you want to book this training.